



Sheppard Air Force Base, Texas - Oct. 18, 2019

Visit the [Sheppard homepage](#) for more news and information



Guardians of Freedom to showcase Sheppard, AF mission

By John Ingle

The Sheppard AFB Guardians of Freedom Open House & Air Show will showcase the largest and most diverse Air Force training installation Oct. 26-27, 2019, a significant player in the service's mission success around the world.

[Click for the article.](#)



New York native ACEs AGE course

By Airman 1st Class Pedro Tenorio

Airman 1st Class Charles Kohl received the ACE award after receiving 100 percent scores on all 15 block tests of the aerospace ground equipment apprentice course at Sheppard AFB.

[Click here for the story.](#)



WHAT IS PRIVACY

The purpose of the Act of 1974, Title 5, United States Code, Section 552a, is to balance the U.S. Government's need to maintain information about individuals with the rights of individuals to be protected against unwarranted invasions of their privacy stemming from federal agencies' collection, maintenance, use and disclosure of personal information about them.

UNDER THE PRIVACY ACT, YOU:

- Have the right to see records about yourself
- Can correct a record that is inaccurate, irrelevant, untimely or incomplete
- The Privacy Act mandates that the U.S. Government:
- Informs you why information is being collected and how it is going to be used
- Assures that information is accurate, relevant, complete and up-to-date before disclosing it to others
- Allows you to find out about disclosures of your records to other agencies or persons
- Provides you with the opportunity to correct inaccuracies in your records
- For more information please refer to:

AFI 33-332, Chapter 2, Privacy Act

PII

The term PII refers to information that can be used to distinguish or trace an individual's identity, either alone or when combined with other information that is linked or linkable to a specific individual.

HOW TO STORE PII

Electronic PII must be stored on IT Infrastructure (SharePoint, Shared Drives, etc.) that has an authority to operate and current Privacy Impact Assessment with the appropriate safeguards for the type of data. Exposed or unprotected PII on Shared Point and Shared Drives constitutes a potential PII breach (regardless of the manner in which discovered) and must be reported IAW AFJ 33-332 Section 1.3.4.2.

Hard copy PII should never be left unattended and should always be stored in a secure location (i.e. locked drawer, or cabinet). You should ensure that proper control measures are employed to prevent unauthorized access to anyone who does not have a need to know.

FOIA

Federal agencies are required to disclose any information requested under the FOIA unless it falls under one of nine protect interests such as personal privacy, national security, and law enforcement.

HOW TO PROTECT YOUR INFORMATION

When transmitting or sending PII to anyone you should always ensure you do it in a manner that protects that information. You can do this by encrypting the email or password protecting the document(s) containing the information. You should also ensure when sending password protected documents that you send the password in a separate communication (email, phone call, text etc.). Additionally you should always verify you are sending the information to only the individuals that need to have access to it and confirm the identity of the recipient(s).



Train, Develop and Inspire Warriors: Combat Capability Starts Here

SHEPPARD IN PHOTOS

See more at: www.sheppard.af.mil



GUARDIANS OF FREEDOM OPEN HOUSE & AIR SHOW

OCT. 26 - 27, 2019

<https://www.sheppardairshow.info/>



MEET THE ENGINEER



From hangars and control towers to tents and temporary disaster relief centers, electricity is paramount to everything we do. It's the job of specialists to ensure that we have electricity readily available. These experts utilize a vast array of skills and knowledge to do everything from starting up portable generators to maintaining and operating power stations to keep all of our bases operating at full capacity.



**POWERING
THE
MISSION**

CAREER TASKS

- DETERMINE OPERATIONAL READINESS OF POWER PRODUCTION EQUIPMENT
- CHECK INSTALLED EQUIPMENT TO ENSURE COMPLIANCE
- OPERATE HIGH- AND LOW-VOLTAGE SWITCHES, CIRCUIT BREAKERS AND OTHER CONTROLS
- INTERPRET MAINTENANCE-MALFUNCTION DATA AND ELECTRICAL WIRING DIAGRAMS
- IDENTIFY, TROUBLESHOOT AND REPAIR DEFECTIVE POWER-GENERATING COMPONENTS
- ADVISE ON PROJECTS ASSOCIATED WITH ELECTRICAL POWER-GENERATING AND CONTROL SYSTEMS

QUALIFICATIONS

- MINIMUM EDUCATION - HIGH SCHOOL DIPLOMA, GED WITH 15 COLLEGE CREDITS OR GED
- ASVAB REQUIREMENTS - MECHANICAL; ELECTRONICS
- KNOWLEDGE OF THE PRINCIPLES OF ELECTRONICS AND ELECTRICITY
- POSSESSION OF A VALID STATE DRIVER'S LICENSE TO OPERATE GOVERNMENT MOTOR VEHICLES
- NORMAL COLOR VISION
- BETWEEN THE AGES OF 17 AND 39
- COMPLETION OF 8.5 WEEKS OF BASIC MILITARY TRAINING





WORD ON THE TWEET

[GenDaveGoldfein explains the usairforce's way-ahead in advanced battle management:](#)

[Congratulations to Barbara Barrett to be the 25th Secretary of the Air Force.](#)

[Learn about firefighters leading the cost-effective modernization effort.](#)



SAFETY CORNER

WATCH OUT FOR WILDLIFE ON ROADWAYS

By Mike Seekamp

Texas has twice as many motorists killed in vehicles colliding with wild animals than any other state. According to the Insurance Institute for Highway Safety (IIHS), more than 10,000 vehicle/animal crashes occur annually on Texas highways and on average, more than two dozen motorists lose their life each year.

Most of the accidents involve deer and the onset of the deer hunting season, which becomes a peak time when deer are crossing Texas roadways and causing major accidents. It's especially dangerous for motorists not wearing seat belts and motorcyclists not wearing helmets.

"The movement of wild animals near any highway is unpredictable," said Mark Hanna, a spokesman for the Insurance Council of Texas. "This is why it is so important to be watching not only the roadway but any movement near the roadway to be prepared to stop if necessary."

- Crashes with deer, wild hogs and coyotes occur most frequently in rural areas, on roads with 55 mph or higher speed limits and in darkness or at dusk or dawn.
- Motorists should slow down and be more alert in areas where deer are most likely to appear.
- Wearing a safety belt will lessen the impact of a collision with an animal and may allow you to maintain control of your vehicle after the crash.
- Do not attempt to steer into oncoming traffic or veer off the roadway to avoid colliding with an animal.
- If you collide with an animal, immediately turn on your flashers and move onto the shoulder to avoid oncoming traffic.
- Comprehensive coverage in your auto insurance policy provides protection in animal crashes.
- Call 911 to report the mishap and contact your insurance agent or insurance company to repair your vehicle.

Source: Insurance Council of Texas:

<https://www.insurancecouncil.org/document/november-means-watch-out-for-wildlife-on-roadways/161/>





Operation welcome Home


Free fishing trip for military warriors

Friday – Sunday, November 1-3, 2019

On Beautiful Lake Texoma
Pottsboro, Texas 75076

- Free Fishing/w Guides • Free Lodging
- Dinner at VFW • Fish Fry •
- Dinner at American Legion •
- Breakfast at Elks Lodge •

For More Information Contact
Tommy Bonner
at (806) 584-7878 or (940) 676-0363



Sheppard Clinic Closure

**SHEPPARD CLINIC WILL BE CLOSED
FOR AN OFFICIAL FUNCTION:**

WEDNESDAY, 13 NOVEMBER

****AD/TRAINEE SICK CALL OPEN 0630-0730**

Emergencies (threat to life, limb or eyesight):
Dial 911 or report to the nearest emergency room

Urgent Care:
Active Duty:
Dial 800-THICARE (800-874-2273) for the Nurse Advice Line (NAL)
Urgent care w/o prior authorization may result in out-of-pocket costs

Dependents & Retirees: Call to verify child age restrictions
Report to TRICARE authorized Urgent Care facility:

- CommunityMed Urgent Care
3310 Midwestern Parkway / (940) 488-4616
- Clinics of North Texas ClinicCare
501 Midwestern Parkway / (940) 766-3551
- Harmony Family Practice Urgent Care (Previously Kell West)
4412 Kell Blvd / (940) 696-0011
- Affordacare Urgent Care
3701 Fairway Blvd, Suite 114 / (940) 557-5320
- United Regional Health Care System CarePlus
6127 Harnett Road / (940) 764-5700
- Community Health Care Center Today Care
200 Martin Luther King Jr Blvd / (940) 766-6306

VOLUNTEER OPPORTUNITIES



MARCH OF HONOR AT THE CITY VIEW TRACK

- Volunteers needed for set up, registration/hospitality tables, road guards, and clean up.
- This is a 10 mile ruck march to mimic basic training, the rucks will be full of supplies for the homeless so we will also need people to unpack the rucks as people finish and then organize and pack the supplies into boxes.
- Date: November 9
- Time: 0800-1500
- If you would like to volunteer or want more info please e-mail TSgt Price, Kaili, or TSgt Alstrin, Michael and we will put your name on the list.

SSC HANGAR HOLIDAY

- Volunteers for various positions
- This event helps raise funds for Military Spouses and Children's scholarships.
- Date: November 8, 9, 10
- Time: Various Shifts available
- Location: MPEC
- To sign up or get more information: <https://www.signupgenius.com/go/8050B4BAAAD2EA7FC1-hanger>

STAND DOWN FOR THE HOMELESS

- We need volunteers to hand out supplies, direct traffic, and help serve the noon meal. It will be held at the Downtown library.
- Date: December 14
- Time: 0800-1700
- If you would like to volunteer or want more info please e-mail TSgt Price, Kaili, or TSgt Alstrin, Michael and we will put your name on the list.

AIRMEN AGAINST DRUNK DRIVING (A2D2) VOLUNTEERS

- Volunteers to cover CQ duty, drivers and escorts
- Friday and Saturday nights 2030 - 0030
- Drivers and Escorts: Will get a call from CQ at 2030 to verify they are still available to be a driver or an escort. When CQ receives a request for a ride, CQ will call both driver and escort. Driver will pick up escort first, and then pick up requester.
- For CQ: CQ will be at Sheppard INN by 2030 and get an AADD binder from Sheppard INN front desk. The binder has a list of volunteers (driver and escorts) and procedures for CQ. Food will be provided at Sheppard INN for CQ volunteers.
- If you are interested in volunteering please contact HWANG, JAEBEOM SrA USAF AETC 82 CPTS/FO to schedule your shift!

HUMANE SOCIETY OF WICHITA FALLS

- Seeking energetic volunteers to interact and exercise with second chance dogs and cats who are waiting to be adopted to their new FURR-ever home
- Seeking volunteers with special skills in general facility maintenance (electrical, carpentry, HVAC, etc.)
- Seeking volunteers who are interested in helping to update and manage the Humane Society's Facebook and other social media
- For more information please contact Cheryl Miller at 940-855-4941, email director@humanesocietyofwichtacounty.org, connect on Facebook @hsowfc (main page) / @wichitafallspaws (volunteer/donation page), or stop by any time Monday thru Saturday 11 a.m.-6 p.m.: 4360 Old Iowa Park Road Wichita Falls, Texas, 76305.

VOLUNTEER OPPORTUNITIES



VOLUNTEERS NEEDED PATIENT FAMILY PARTNERSHIP COUNCIL (PFPC)

- Calling all beneficiaries!! Sheppard Clinic is developing a Patient Family Partnership Council (PFPC) and looking for volunteers to sit on this committee. Serve where you can make a difference.
- The meetings are held once a quarter during normal business hours. We are looking for volunteers from all categories who are assigned to/actively use our facility. We are seeking one military retiree, TRICARE Plus patient, TRICARE for life patient and an active duty family member.
- If you are interested in a volunteer position serving on this council or would like additional information, please contact Lt Cody Campbell at 940-676-8350 or email either cody.l.campbell6.mil@mail.mil or natalie.j.henderson3.civ@mail.mil.
- Facebook Live - Sheppard Clinic Town Hall Meeting!!
- We will be hosting a Facebook Live session on Friday, 9 August @ 1100. This is your opportunity to voice concerns, ask questions, get direct answers from Medical Group Leadership. Access our Facebook page and listen in!! Or if you cannot attend, send your questions in advance to Natalie.j.henderson3.civ@mail.mil and we will address those questions during the event. For additional information call 940-676-1356. See you on Friday!!

FAITH REFUGE

- Volunteers needed for the local homeless shelter for women and children and various projects.
- For more information, contact Sherry Hill at 940-322-4673/2017

THE UPSIDE

- Volunteer group to assist families who have children with Downs Syndrome.
- Monthly meetings are held with guest speakers to provide information on their services.
- Parents can share experiences with other parents
- For more information email misti@theupsideWF.org or visit the website www.theupsidewf.org

SATURDAY BUILD DAYS

- Help build a home for a local family
- Every Saturday - 8 a.m.-noon, 1-4:30 p.m.
- Located at designated Habitat Build site
- Scope of work will change each weekend as we complete stages of construction. For more information contact Dan at 940-716-9300 or volunteer at www.vol-habitat@habitatwf.com

WICHITA FALLS COMMUNITY ORCHESTRA

- Concerts held throughout the year volunteer times: WFCO rehearses Monday nights at 7 p.m.
- We welcome all musicians (especially strings).
- Formal auditions are not required. Good rehearsals mean good performances although we realize not everyone can attend every rehearsal, we do require a sincere level of commitment.
- To sign up or for more information email WFCCommunityOrchestra@gmail.com or visit www.wichitafallscommunityorchestra.com

PRODUCE EXPRESS BAGS

- Help to assemble fresh produce for distribution
- Any Tuesday or Wednesday; Volunteer Times: 8 a.m.-5 p.m.
- Located at 1230 Midwestern Parkway
- For more information email betsilujan@wfafb.org. To sign up call 940-766-2322 or email wendellgriffin@wfafb.org

VOLUNTEER OPPORTUNITIES



Big Brothers, Big Sisters 940-767-2447 or wfinfo@bbbstx.org

Children's Aid Society 940-322-3141

Christmas in Action 940-696-9393

Faith Mission 940-723-5663

Faith Mission Donation Center 940-766-0705

Faith Refuge 940-322-4673

First Step 940-723-1646

Food Bank 940-766-2322

Sheppard AFB Thrift Shop 940-676-3173 or DSN 736-3173

Habitat for Humanity 940-716-9300

Patsy's House 940-723-1646

Boys and Girls Club of Wichita Falls and Burkburnett 940-322-2012

Read 2 Learn January Jones 940-235-1009 or jbjones@wfid.net

Salvation Army 940-687-2051

Wichita Falls Adult Literacy Council 940-766-1954

Wichita Falls Area Food Bank 940-766-2322 terrymorton@wfafb.org

Wild Bird Rescue 940-691-0828 or paige29072@yahoo.com

Whispers of Hope 940-696-8044

News Notes



CCAF Graduation Emcee Audition

The NCO Academy is hosting the Fall 2019 CCAF Graduation on 13 November and we are looking for a motivated Airmen who would like to emcee this event. If you are interested, the auditions will be held on 30 October at 1500 in building 1900 (NCO Academy auditorium). POC Tsgt Christina Williams 940-736-7597

YOU! Are invited to the 82 TRW Quarterly Awards celebration

The celebration is scheduled for 1 November 2019 @ 1100 at the Sheppard Club. Please have your nominees present NLT 1045, ensure nominees who are not attending have representatives available. Lunch will be served at 1100, and ceremony will begin at 1130. UOD for military will be ABUs/OCP, Civilian's UOD will be business casual. All personnel who wish to attend should contact their group pro-ratas. If you have any question or concerns, please contact me. Thank you and best of luck to all of your nominees!

Pro Ratas

982 TRG – A1C Jaylen Sherrod (982 TRG/CSS, 676-0853)

782 TRG – SSgt James Mahood (366 TRS/TTM, 676-5846)

82 TRG – TSgt Eric Mingus (362 TRS/RHC, 676-6214)

WSA – A1C Ashton Compton (82 CPTS/FO, 676-4864)

82 MDG – MSgt Nicole Allums-Ball (82 MDG/SGSR, 676-5087)

82 MSG – SrA Sherina Sartin (82 CONS/PKBB, 676-2981)

Recruitment & Cross Training

Are you thinking considering cross training? If you find yourself at a career crossroads, and are interested in learning more about the Manpower career field, give us a call or stop by, we will be glad to discuss it with you further. If you possess a strong desire for outside the box thinking, are currently in a balanced or over-age AFSC, and in the grades of E-4 through E-7, with 4-to-15 years of service, you might be qualified for this opportunity. Contact Jim Getchell at 676-4935 to find out more.

Sheppard South Express Irregular Hours

Unattended after hours fueling at Sheppard South Express will be discontinued due to equipment requirements calling for sensors to be installed underneath the dispensers. However, customers will still be able to utilize the unattended fueling feature during regular business hours when the facility is manned.

Hours of Operation are as follows:

Mon-Thu: 0700-2000

Fri: 0700-2000

Sat: 1000-2100

Sun: 1100-1900.



Public Affairs streamlining multimedia work order process

- Support for graphics, video and command information products will begin once an AF IMT 833 is submitted to public affairs by email to 82.trw.pav@us.af.mil. Products approved for public affairs support include still photography, motion photography, audio, video, photo and broadcast journalism products, and graphics as well as news and feature articles to be published on the Sheppard Air Force Base public website at www.sheppard.af.mil.
- Requesters must complete items 7-12, 16-22, and 24 on the AF IMT 833. Work will not be authorized until the requester completes each field as required. This is to ensure the public affairs staff has the most accurate and descriptive information needed to successfully complete the request.
- Customers needing official photos can call the photo studio at 940-676-6620 or 940-676-2732 to schedule an appointment. An AF IMT 833 will be filled out electronically during the appointment.
- The AF IMT 833 can be downloaded [here](#) or by going to the Public Affairs page on the Sheppard AFB public website. Call 940-676-7239 for more information.

Finance Office Hours

The Finance Office will be closed for training every third Wednesday of the month beginning on Jan. 16, 2019. Customer service hours on those days will be 1-4 p.m. As a reminder, customer service hours are 9 a.m.-4 p.m. Monday-Friday, with Tuesdays from 4-6 p.m. reserved for our AiT population. For more information call 940-676-4866.